

10. Any Other Business

(i) Caroline offered to write items for Topics. She was asked to check with the editor that the correct contact details are being used.

Caroline

(ii) Howard confirmed that all contact details for Kevin Gowing have been removed.

(iii) Concerns have been raised about cleaning standards. Christine offered to meet with the cleaner to discuss her rota. Out of date food and milk was discovered in the fridge so Christine will renew the information posters for the fridge and bins, reminding customers to take their food home.

Christine

Christine

(iv) Kitchen resources: Christine reported that the cutlery knives are still missing but that there'd been an influx of teaspoons. At the moment tea towels and oven gloves are not being provided and this would be made clear in the Terms & Conditions. Christine offered to buy a new dustpan and brush.

Christine

(v) Heating: It was agreed that a draught excluding inner front door was needed. It was also agreed that Scott could install a smart thermostat.

Scott

(vi) Caroline now has access to a post box key and will be given her own key code by Colin Brown.

*Colin
Brown*

(vii) A group from Rodborough who are interested in learning more about acoustic panelling are due to visit the coffee morning on Saturday 5th. Howard will bring along information about the panelling and Christine offered to discuss the advantages of installing such a product with them.

*Howard
Christine*

(viii) It was decided that the AGM will be held on Wednesday 8th June. The committee meeting scheduled for Wednesday 1st June will therefore be cancelled.

Caroline

10. Date of the next meeting: Wednesday 6th April, 7.30pm, Village Hall, to be chaired by Bev Osborne.

There being no other official business to discuss the meeting closed at 9.25pm.